
Memorandum

To: Mayor and Council

From: Rebecca Rhodes, City Manager
Tammy Barkley, Asst. City Manager/Clerk

Date: January 30, 2012

Subject: Approval of Ordinance to Amend Sections 28-242, 2-91 and 40-44 of the City of Cayce Code of Ordinances – Second Reading

ISSUE

Second reading approval of an Ordinance to amend several sections of the Code of Ordinances in reference to the separation of the clerk-treasurer position.

DISCUSSION

In 2000, Council approved an Ordinance to separate the duties of the Municipal Clerk and the Municipal Treasurer making them two distinctive positions within the City's structure. In a recent review of the City's Ordinances, it was found that Sections 28-242, 2-01 and 40-44 still contained wording denoting that the clerk and treasurer was still a combined position. This request for approval is to correct the wording and update these sections of the Code of Ordinances. Council gave first reading approval of the Ordinance at the January 3, 2012 Council Meeting.

RECOMMENDATION

It is recommended that Council approve the Ordinance to amend Sections 28-242, 2-91 and 40-44 of the City of Cayce Code of Ordinances on second and final reading.

First reading: 1-3-12

Second reading and adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney